



bawar
serving survivors of sexual violence since 1971

Bay Area Women Against Rape (BAWAR)
Campus Advocacy Coordinator Position

Title: Campus Advocacy Coordinator

Program: Education and Outreach

Responsible to: BAWAR Senior Program Operations Manager, Director of Counseling at California State University, East Bay (CSUEB)

Description: The Campus Advocacy Coordinator is responsible for providing in-person crisis counseling and case management services, accompaniment and advocacy, and resources and referrals to survivors of sexual violence, sexual misconduct, dating and domestic violence, and stalking at California State University East Bay (CSUEB) in Hayward. This individual will also provide trauma-informed training and consultation to staff and faculty members at the University. The Campus Advocacy Coordinator serves as a BAWAR employee contracted to the University in efforts to bridge the gap between BAWAR services and the unique climate of a University campus. Under general supervision of the Director of Counseling, the Campus Advocacy Coordinator provides emergency and ongoing support services in order to ensure the well-being and safety of victims of sexual misconduct.

Job Functions:

- Serve as a CA state certified Confidential Advocate to survivors of sexual violence and dating/domestic violence at CSUEB, including students, faculty, and staff
- Coordinate with Title IX, University Police Department, Student Conduct, Housing, Counseling, Student Affairs and all other relevant departments at CSUEB to provide wrap-around support services to survivors who are engaging in an administrative or criminal investigation
- Accompany survivors through any administrative or criminal investigation of which they are a part; including attending meetings with administrators, UPD, or staff and faculty
- Assist survivors in obtaining accommodations and accessing interim Title IX remedies
- Educate the CSUEB community about BAWAR's 24/7 services, and bridge the gap between CSUEB after-hour needs and the BAWAR hotline and SART program
- Provide resources and information about rights/options to survivors under an empowerment-based, non-judgmental model

- Provide resources, trainings, and consultation to faculty and staff at CSUEB on topics related to sexual misconduct, dating/domestic violence in efforts to create trauma-informed practices across the University
- Manage data and keep meticulous, confidential records of client numbers and interactions
- Meet weekly with CSUEB Director of Counseling for supervision and case consultation
- Deliver monthly and annual reports pertaining to client numbers and trends of sexual misconduct, sexual and dating/domestic violence at CSUEB
- Collaborate with other California State University Confidential Advocates, and attend annual and regional CSU Confidential Advocate Meetings
- Collaborate with community partners at surrounding universities and schools, such as UC Berkeley's Path to CARE center, to compare trends and best practices
- Attend weekly BAWAR staff meetings/professional development trainings and share University trends with BAWAR community

Qualifications:

- Certified California Sexual Assault and Domestic Violence Crisis Counselor (exceptions made for clinical counselors or social workers with state licensure or intern status)
- 1-2 years experience advocating for survivors or working in a sexual violence intervention and response program.
- Proficiency in Google Drive, Microsoft Office
- Excellent writing skills and ability to coordinate with partners efficiently
- Excellent verbal skills, comfortable presenting to groups of all ages and backgrounds
- Highly organized and self-directed, functions well in an independent role
- English speaking
- Available to serve on-call for a 24-hour backup shift as needed

Preferred Skills:

- B.A. or M.A. in Counseling, Psychology, Social Work, or related field preferred
- Work experience in a University setting
- Knowledge of Title IX or experience working within an administrative investigation
- Mid-level proficiency in IT related tasks
- Training facilitation

*The Campus Advocacy Coordinator is a full-time position with benefits. 32 hours per week will be spent on campus and 8 hours per week are designated for required BAWAR staff meetings and the occasional 24-hour on-call backup shift.

Position available immediately. To apply, please send resume and cover letter to [hiring@bawar.org](mailto: hiring@bawar.org) .

